

Town of Bishop’s Falls

Mobile Canteen/Vendor Permit Application Form

FOR OFFICE USE ONLY		
Receipt #:	Permit #:	Date Issued:

PART 1 – APPLICATION INFORMATION

Name	
Mailing Address	
Civic Address	
Telephone Number	
Cell Number	
Email address	

PART 2 – PERMIT TYPE

Please indicate the permit type you are applying for by ticking the appropriate category below.

<input type="checkbox"/> Daily (24 hour period) \$25.00	<input type="checkbox"/> Seasonal (4 months) \$125.00 fee	<input type="checkbox"/> Annual (12 months) \$225.00 fee
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PART 3 – VENDING SITE

Please indicate your proposed vending site below. If you are selecting an approved vending site, please choose one or more of the locations listed below. If you are proposing an alternate vending site, please include evidence demonstrating land ownership (i.e. deed and survey). Where the land is owned by a person other than the applicant(s), please also provide a letter from the owner(s) granting you permission to operate a mobile canteen/vending operation at the site.

Approved vending sites

<input type="checkbox"/> With approval from the operator, the Fallsview Municipal Park (lower field, paved section)
<input type="checkbox"/> Corner of Main Street and Helen Tulk Drive (east side).

Other vending site (see paragraph above). Please describe the location of the site.

PART 4 – MOBILE CANTEEN/VENDOR DETAILS

Please provide the following information regarding your proposed mobile canteen/vendor:

- (a) What products and/or services are you selling?
- (b) Is your operation *for-profit* or *not-for-profit*? If *not-for-profit*, how are the profits being disbursed and at what percentage?

(c) Please describe the vehicle (i.e. make, model, year, condition, etc.) you are using for a mobile canteen/vendor.  
**Please attach a copy of your motor vehicle registration and insurance for the mobile canteen.**

**NOTE: If your mobile canteen/vendor is selling food, beverages, and/or consumables, you must provide a copy of your permit/licence issued by the Government of Newfoundland and Labrador with this application. Under no circumstances will a permit be issued by the Town until this documentation is received.**

As part of the application please ensure you submit the following documentation:

- Confirmation of land ownership and access if you are applying for a vending site other than those already approved.
- Motor registration and insurance for the vehicle that will be used for the mobile canteen/vendor.
- Permit/Licence from the Government of Newfoundland and Labrador if you are operating a mobile canteen/vendor that sells food, beverages and/or consumables.

**PART 5 – DECLARATION OF APPLICANT**

I hereby declare that the information contained in this application and the attachments is true and accurate to the best of my knowledge. I further declare that the permit I may be issued will be executed in accordance with all applicable municipal and provincial regulations. Without limiting the generality of the latter, I acknowledge that it is my responsible to become aware of and to adhere to the *Mobile Canteen and Vendor Regulations 2015* as adopted and amended by Council from time-to-time.

Applicant Name

Date

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Date Application Received:	Received By:	Permit Type	Permit Fee  ___ \$25 for daily  ___ \$125 for seasonal  ___ \$225 for annual
Staff Review			
___ Permit Approved    ___ Permit Denied    ___ Application Referred to Council			
Staff Comments/Permit Conditions:			
Council Review (if applicable)			
Standing Committee Number:	Public Meeting Number:	Motion Number:	Decision:
Permit Conditions:			
Signature of Town Clerk or Town Clerk Designate		Date	